

FGPFS Meeting Minutes 09.07.19

Present:

Leanne Lamb	School Head teacher		
Jen Higgins	Parent and Chairperson		
Marlen Goulty	Parent and Vice chairperson		
Kate Watkins	Parent	Anna Graham	Parent
Laura Greenhill	Parent	Claire Toal	Parent
Alison Young	Parent	Sarah Peace	Parent
Sarah Anderson	Parent	Naomi Fagandini	Parent

Apologies:

Fiona Seccombe	Parent and Treasurer	Teresa Saul	Parent and Secretary
Keri Walker	Parent	Joanne Flinders	Parent
Vikki Henderson	Parent		

Minutes from previous May meeting:

No matters arising.

Open Day Feedback:

- Total funds including Benevity are approximately £900.
- Consider different method of selling raffle tickets next time, e.g. a few people walking about selling them or having the table on the field.
- Need more volunteers next time.
- Consider no teas/coffees next time as they didn't sell well (perhaps weather dependent)
- Perhaps don't ask Reception parents to volunteer.

Autumn Family Food Event (name TBC):

- 28th Sept or 5th Oct? Possibly now confirmed as 5th Oct.

- Biggest sellers from last year's Autumn Fair: raffle, cakes and BBQ.
- Broadway and Archbishop Runcie have found food events to be a lot more lucrative.
- Could call it a 'family food event' or something like that to emphasise the focus on food.
- Stalls could include: choc tombola, bottle tombola, drinks (tea/coffee/cold), cakes, BBQ, raffle, bat a rat, face painting and crafts. (Scrap pocket money and decorate a biscuit stalls.)
- Perhaps have a treasure hunt. Sarah Peace's husband might be willing to create a plan.
- Horse rides would be a good option. Claire T to ask Leigh who she books for the St Aidan's autumn fair (will report back!).
- Use more of the grounds this time.
- Could consider some of the older kids helping to man stalls alongside the adults.
- Not using external stalls.
- Have footballs, handballs and basket balls available for kids to play with, but not make them manned or paid activities.
- Charge £2 entry per adult, free entry for kids.
- Sell tickets in advance of event and on the day.

ACTION: Leanne Lamb to ask teachers if they'd be willing to man some stalls. The kids would be drawn to the teachers and likely to spend more!

ACTION: Jen Higgins put feelers out in school newsletter for any families who are able to donate food to the event (such as families who run a shop).

New Parents Evenings:

- Preloved uniform sales were excellent, with more sales taking place since the evenings.
- Advertise in the newsletter how the proceeds from uniform sales are going towards sports equipment, such as skipping ropes.

Class Reps:

- All current class reps need to confirm to Jen by WhatsApp if they're happy to remain as class reps.
- Sarah Peace to be class rep for nursery.

Survey Monkey:

- Class reps to share survey for feedback about PTFA events with WhatsApp groups.

Proposed events list for 2019/2020:

- Scrap non-school uniform day in September and instead just request donations for tombola items.
- Do money jar class competition for 6 weeks up to half term. A percentage of the money raised could go towards Daft as a Brush. Alison to see if she can source plastic flasks from work for each class.
- Suggest having Glow in the Dark Disco on Sunday 17th Nov rather than 1st December to avoid the busy Christmas period.
- Suggest having a Winter Disco on 9th Feb, rather than Valentine's Disco, which may put some kids/parents off.
- Sponsored read in Springtime would be great.
- Class assemblies may be combined so that there's one for Early Years, one for KS1 and one for KS2.
- Suggest teas and coffees in hall on the first day of term to welcome existing and new parents, and give them an opportunity to chat to each other and to the PTFA volunteers (also an opportunity to recruit volunteers for future events). The volunteers could wear a badge with names on.

AOB:

- Possibly alternate PTFA meeting dates so that they don't always fall on Tuesdays; might allow some parents to attend who can't otherwise make it.
- Could sometimes have the meeting (or just a get together) at the golf club to show our support to them.
- All parents need to sign up to Parent Pay by September – all newsletters, permission slips, etc. will be circulated that way. Class reps to remind parents on WhatsApp groups. Could do stalls in the yard a couple of times to remind parents to sign up to Parent Pay.
- Parent Pay could be used to monitor attendance at all school events (so that it's easy to identify who's in the building).

Date of next meeting:

- TBC.